



## Cookie Policy

This Policy applies to the cookies used on [www.lexpertistranslation.com](http://www.lexpertistranslation.com) website (the **Website**) operated by Quo Vadis Services Ltd (registered seat: H-1147 Budapest, Zsolnay Vilmos utca 3. 4/2.; tax number: HU24874155) as service provider (the **LSP**).

This Website places data files called “cookies” on your computer from time to time in order to ensure the proper functioning of this Website.

### WHAT IS COOKIE ABOUT?

Cookies are small text files placed by the Website to its visitors’ computers and/or mobile devices. Thanks to cookies, the Website memorizes the steps made by You and Your personal settings (e.g. Your user name, the language used by You, font size and other custom settings relating to the viewing of the Website) for a certain period of time, so You do not have to provide such details repeatedly each time You visit the Website or navigate from one page to another.

### WHY DO WE USE COOKIES?

Cookies contain information (e.g. the time spent on certain webpages), which help the LSP to personalise the Website content based on Your needs.

The LSP may also use cookies in an anonymised form (i.e. without identifying you personally), for the purpose of preparing statistics. Those statistics provide the LSP with a guidance on how You use the Website and allows for the LSP to improve the content and the structure of the Website in order to the best possible user experience for You.

By accepting the cookies, using the Website may become easier for You, as - thanks to cookies - the Website, *inter alia*:

- detects if You have visited the Website before;
- remembers Your settings, so you do not need to give such details again;
- remembers the data provided by you before.

### WHAT KIND OF COOKIES DO WE USE?

The LSP uses two types of cookies at the Website:

- **temporary cookies** (also known as “session cookies”), which remain on Your device while You are staying on the Website; and
- **persistent cookies**, which may remain on Your device for a longer time or until when they are deleted manually, depending on Your browser settings. Certain cookies are essential for the functioning of the Website, while other cookies are used to improve performance and user experience.

The classification of cookies generally used on websites is shown in the following table:



Cookie type	How do they function?	Do they collect Your personal information/ identify You personally?
essential cookies	- these are essential for the functioning of the Website, for using basic functions and accessing protected contents	these do not identify You personally
performance monitoring (analytical) cookies	- these inform about the number of visitors of the Website, the method of use of the Website, the frequency and duration of visits and the problems experienced on the Website; - store Your login details; - ensure safe access and the uniform visualisation of the Website; - help to boost the performance of the Website; - contribute to the improvement of Your user experience.	these do not identify You personally, they store data in an anonymised and aggregated form  see Google Analytics
functional cookies	- remembers Your login information; - allow for viewing videos, participating in games and using chat, blog and forum functions.	They may store the personal identifiers shared by You (i.e. user name and profile picture)  Should you not accept the use of of functional cookies, Website performance and functionalities, as well as, access to the content of the Website may be limited.
advertising cookies	- collect information about the services viewed by You at the Website; - display targeted advertisements for You based on Your particular interest; - limit the number of views of a particular advertisement by You; - measure the effectiveness of ad campaigns.	Generally, these cookies follow You based on your IP address and they may collect personal data.  The use of such cookies shall be subject to Your express consent.

#### DO WE USE THIRD PARTY COOKIES?

From time to time, the Website displays content by using web-based services of third parties. The use of such services may only result in the storage of cookies, which are not monitored by the LSP, therefore the LSP exercises no control as to what types of data are collected by such third parties. You can find further information on the use of such cookies at the website of the relevant third party.

By using **Google Analytics**, the LSP collect data about the manner You and other visitors use the Website. The data so collected do not identify You personally, but they help the LSP to adapt the Website to Your and other visitors' needs as much as possible. Google Analytics may place the following cookies on Your computer:



Name	Short description	Expiry
__utma	Used to distinguish users and sessions.	2 years from set/update
__utmt	Used to throttle request rate.	10 minutes
__utmb	Used to determine new sessions/visits.	30 mins from set/update
__utmc	Used to determine whether the user is in a new session/visit.	End of browser session
__utmz	Stores the traffic source or campaign that explains how the user reached your site.	6 months from set/update

Source: [https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage#top\\_of\\_page](https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage#top_of_page)

If you do not want the Website to transfer information about You to Google Analytics, you may also turn off Google Analytics cookies. In order to do so, you just have to install the Google Analytics opt-out browser add-on. For further information on such device and the installation thereof, please check out the following webpage:

<https://support.google.com/analytics/answer/181881?hl=en>

You may disable the cookies of other third-party providers at <http://www.networkadvertising.org/choices/>.

#### **WHERE I CAN GET MORE DETAILED INFORMATION ABOUT THE USE OF COOKIES?**

In addition to the above, You are recommended to visit the following webpages for more information:

[Information About Cookies on Microsoft.com](#)

[All About Cookies](#)

[Cookiepedia](#)

[Your Online Choices](#)

#### **HOW YOU CAN HANDLE (AUTHORISE/BLOCK/DELETE, ETC.) COOKIES?**

You can set Your browser in several ways at Your own discretion: (1) You may accept all cookies; (2) You may block all cookies; or (3) You may require the system to notify You every time a cookie is placed on Your computer.

Most popular browsers accept the use of cookies by default. Since the structure of certain browsers may be different, You are recommended to acquire information about the particular setting options in the "Help" menu of Your browser, where You can find the steps to be followed in order to delete, authorise, block cookies or adding exceptions. You can find the description of cookie handling by most popular search engines by clicking on the appropriate link below:

[Firefox](#)

[Google Chrome](#)

[Internet Explorer 8](#)

[Internet Explorer 9](#)

[Internet Explorer 10](#)

[Internet Explorer 11](#)

[Microsoft Edge](#)

[Opera](#)

[Safari](#)



#### **YOUR CONSENT TO THE USE OF COOKIES**

By using this Website, You authorise us to place cookies on your computer for the purposes specified hereunder.

#### **WITHDRAWAL OF YOUR CONSENT**

The validity of Your consent expires upon lapse of a certain period of time. If You would like to withdraw Your consent before expiry, you should change Your browser settings.

If you have consented to the use of personalized cookies, but decide to unsubscribe from this service, please send an email to the following address: [admin@lexpertistranslation.com](mailto:admin@lexpertistranslation.com)

#### **OTHER PROVISIONS**

This Cookie Policy has been drafted in Hungarian and English. In case of any discrepancy among the two language versions, the Hungarian version shall prevail.

This Cookie Policy shall be governed by the Hungarian law.

Budapest, 25 May 2018